

EMPLOYMENT CONTRACT

Employer:		Employee:
	Mr/Ms	born on:
	Address	
	Telephone	
	fax	
	e-mail	

In order to complete a compulsory practical training foreseen in the school curriculum, the two parties agree to abide by the terms of employment and duties laid down in this contract.

This compulsory practical training is to be held as \_\_\_\_\_ according to the current guidelines of the respective LFS training courses.

Training begins on \_\_\_\_\_ and ends on \_\_\_\_\_.

Working hours are \_\_\_\_\_ per week. The trainee is permitted \_\_\_\_\_ days off per week.

Laws regarding working conditions for minors will be strictly adhered to.

The amount paid for any hours worked in overtime is \_\_\_\_\_ Euros.

The weekly pay amounts to \_\_\_\_\_ Euros.

The employer is also obliged to pay the remuneration agreed upon punctually.

Meals and accommodation are the responsibility of the employer.

The employer agrees to set the trainee only those tasks which correspond to their particular training and bring their attention to the risk of accidents at work.

The trainee agrees to complete his/her work conscientiously. He/She agrees to abide by the rules of the firm, as well as other rules regarding security and hygiene. He/She also agrees not to reveal any company secrets to third parties.

The employer agrees to provide the trainee with a certificate at the end of their training, which should comment on their performance at work.

The management has to do a monthly meeting to discuss the professional development of the trainees.

Three copies of this contract should be signed. One should be retained by the employer, one by the trainee and one should be returned to the school.

\_\_\_\_\_  
(Place and date)

\_\_\_\_\_  
(Trainee)

\_\_\_\_\_  
(Employer)

\_\_\_\_\_  
(Tutor)

\_\_\_\_\_  
(Parent)